Student Account Agreement and Disclosure Statement: Admitted students must read, understand, and agree to abide by the Student Account Agreement and Disclosure Statement.

Withdrawal and Refund Policy: If an admitted student withdraws from the program after June 30 (if doing the MA, June 30 of the first year), there will be no refund of deposit or tuition and fees. A refund of tuition and fees may be possible if a student withdraws before that date.

Leaves of Absence: If an admitted student begins and fails to complete the program due to health, personal, or other reasons, s/he will not be permitted to complete the program another year, but must reapply as a new student. Students in the MA program may petition for an extra year within which to complete program work for medical reasons only.

Grading: Courses are graded with letter grades A-F or Credit/No Credit based on the course; students may not elect to take a graded course as Credit/No Credit.

Incompletes: Professors may grant incompletes on a case-by-case basis, but all course work in all courses must be completed by April 15, otherwise a certificate/degree will not be awarded.

Attendance Policy: Students must attend all ICPP sessions in order to successfully complete the program.

Required Withdrawal: The ICPP reserves the right to refuse to retain any student in any program or course at any time. An instructor may require a student to withdraw from a course if the student fails to meet the announced conditions of enrollment. Students are responsible for withdrawing officially even if the instructor has determined that they may not continue in the course.

Academic Discipline: ICPP students are expected to maintain a B average and have completed all work for their courses by April 15 (no outstanding incompletes) in order to be eligible to be awarded the certificate/degree.

Academic Standing: ICPP students must maintain satisfactory academic progress in order to remain eligible for federal financial assistance programs (federal loan programs).

Satisfactory Academic Progress: The University expects students to make good use of Wesleyan’s educational resources. A student is expected to satisfy the requirements for the degree of MA within two years, though for medical reasons, students may petition to be granted up to a maximum of three years to complete all requirements toward the degree. To remain in good academic standing from term to term, an ICPP student is expected to maintain a minimum cumulative grade point average of 85(B). Grades lower than B- will not count toward the degree.

Tuition and Fees: Tuition and fees for each program are listed above. A $500 deposit is due by May 15 in order to secure a spot in the program and tuition and fees are due for both programs in two installments on June 15 and February 1. A student's account must be in good standing in order for them to participate in the program—including on-campus residencies. Tuition is payable by check made out to “Wesleyan University” or by e-check, Visa, MasterCard, Discover, American Express, GBC, Diners, JCB, Union Pay, or Flywire.

Please mail checks to: ICPP % Continuing Studies
74 Wyllys Ave.
Middletown, CT 06459

Tuition Insurance: Students have the option to purchase insurance for their tuition and fees. The Tuition Refund Plan assures a tuition refund beyond Wesleyan's own refund policy. Please click here for more information.
Electronic Portfolio: All ICPP students are given an electronic portfolio, accessible from the main page of the Wesleyan University website. Through the e-portfolio, students may view current classes, schedules, and classroom locations, as well as academic history including grades. Students' grades for current courses will appear in their e-portfolios within 48 hours after the grades have been submitted. To log in to your e-portfolio, visit www.wesleyan.edu/portfolio.

Photo Identification Card: All ICPP students will be given a current Wesleyan photo identification card, called the WesCard, and will be expected to carry it while on campus. This card provides access to library borrowing privileges and access to other campus facilities such as the athletic center, and some classroom buildings. It also must be presented to obtain student discounts where advertised.

Library Facilities: ICPP students have borrowing privileges at Wesleyan libraries. Students should consult the library's website for hours of operation and other information: http://www.wesleyan.edu/libr. Reference help is available in the library, by phone (860-685-3873) or by email (reference@wesleyan.edu). For more involved research, students can make appointments with a librarian: http://www.wesleyan.edu/libr/howdoi/referenceassistance.html ICPP students are advised to pay close attention to the library’s loan and recall policies if borrowing books in between on-campus residencies. The main telephone number of the Olin Library is (860) 685-2660; the Science Library is (860) 685-2860; and the Art Library is (860) 685-3327.

ITS Helpdesk: The ITS Helpdesk is located on the first floor of the Exley Science Center in room 143. Student consultants are on duty in the fall and spring Monday through Thursday from 9 am to 10 pm; Fridays from 9 am to 5 pm; and Sundays from 5 to 10 pm, and during the summer on Monday through Friday from 9 am to 5 pm (refer to the ITS website, http://helpdesk.wesleyan.edu, for changes in hours). Consultants can answer all questions regarding computing at Wesleyan and act as a first contact point for any major problems. The Helpdesk provides disk recovery, as well as basic tutorials on all of Wesleyan's computer systems and software. Questions sent by email to helpdesk@wesleyan.edu are answered within 24 hours.

Resetting Student Password: If a student forgets his or her password, the password will need to be reset. Students should send an email to operations@wesleyan.edu, or call the ITS Operations office at (860) 685-4100. Include your name, address, home phone number, WesID#, birthdate, and the last four digits of your SSN in the email request. Or go in person to the ITS Helpdesk with your photo ID (WesCard or driver's license), and identify yourself as an ICPP student.

Computer Labs: ITS operates many public labs equipped with powerful, late-model computers. In addition to common applications available campus-wide, these regional labs offer access to specialized software in the arts and humanities, social sciences, the sciences, and mathematics. All of the labs are connected to the campus network and the Internet. The software for the labs and lab hours can be found at the Academic Computing Labs section of the ITS website, http://www.wesleyan.edu/its/ims/labs.

Wesleyan Campus Computer Store and Service Center: The Campus Computer Store provides a wide range of computers, printers, peripherals, and software at competitive prices, including software licensing of Microsoft Office. Some programs may be available for free download through the Campus Computer Store website. Dell, Apple, HP, and Microsoft are just some of the manufacturers whose products are available at the Campus Computer Store. Warranty service is provided by Apple and Dell. Any computer in need of repair is always welcome and will be billed on a time and materials basis. Visit the Campus Computer Store's website, http://www.wesleyan.edu/store, to see available products and current specials. The store is located in the Usdan University Center on Wyllys Avenue. The store accepts cash and checks only.

Resources for Students with Disabilities: Wesleyan University is committed to supporting all students in their academic endeavors. The University provides services and reasonable accommodations to all students who need and have a legal entitlement to such accommodations. For more information about resources available, please contact Laura Patey, Associate Dean for Student Academic Resources, at lpatey@wesleyan.edu.

Parking on Campus: Temporary Wesleyan parking permits are available to students during the on-campus intensives. Please send the make, model, and registration tags of your car to icpp@wesleyan.edu at least one week before your arrival.